



## PEOPLES PARK USE APPLICATION

- Park operating hours are 5:00 a.m. to 11:00 p.m.
- Permit applications must be submitted to Bloomington Parks and Recreation at least **two weeks prior** to the requested date for use of the park.
- An application for use of the park shall not become a permit until it has been approved and signed by a staff member of Bloomington Parks and Recreation.
- Applications for use will only be accepted for Peoples Park, 501 E. Kirkwood Ave. within the park boundaries. Sidewalks surrounding the Peoples Park are not considered part of the park.

### Type of Organization: (check all that apply)

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| <input type="checkbox"/> Governmental _____  | <input type="checkbox"/> Private               |
| <input type="checkbox"/> City of Bloomington | <input type="checkbox"/> Department-Affiliated |
| <input type="checkbox"/> Monroe County       | <input type="checkbox"/> Non-Profit            |
| <input type="checkbox"/> Other _____         | Tax ID# _____                                  |

### Applicant Information:

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Title/Position: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_ Contact Email: \_\_\_\_\_

### Guidelines:

- All materials must be placed within the park perimeter and not block any sidewalk or pedestrian traffic within the park.
- Bloomington Parks and Recreation only provides a space. You need to bring all items necessary for your use (table, chair(s) and any items you want to display).
- Access to water is not available in Peoples Park. Access to electrical outlets may be requested on this application.
- Groups may not give away homemade items intended for human consumption. Only pre-packaged items produced in an inspected kitchen may be distributed.
- Groups may not amplify sound without an approved noise permit. [The noise permit application can be found on the Event Permits for City Parks website.](#)
- Bloomington Parks and Recreation may at any time ask a group to vacate the park premises.
- Events requesting to set up larger infrastructure, charging admission, or requiring additional communication may require additional permits and fees.

- Goods may not be sold without a City of Bloomington Solicitor License. [Information about soliciting within the City of Bloomington can be found on the City of Bloomington Business Licenses website.](#)
- The registering group representative is responsible for ensuring this information is shared with all members of the group who may be assisting with the use of the park. If you have questions contact Crystal Ritter at [ritterc@bloomington.in.gov](mailto:ritterc@bloomington.in.gov) or by phone at 812-349-3725.
- The event organizer shall maintain comprehensive general liability insurance in the amount of One Million Dollars (\$1,000,000) for bodily injury per person in any one occurrence and Two Million Dollars (\$2,000,000) in any one occurrence for all persons in that occurrence. Property damage shall be in the amount of One Hundred Thousand Dollars (\$100,000) per occurrence. The policy shall name the City of Bloomington Parks and Recreation Department and the renter as additional insured parties, and the organizer shall provide Parks with a certificate of insurance at least two (2) weeks before the event.

**Type of Use:**

☐ Distribution of goods or services

☐ Fundraising

☐ Public Information

☐ Business Information

Applications will not be approved for dates when Bloomington Parks and Recreation has planned programming.

Date(s) Requested: \_\_\_\_\_

Time (s) Requested: \_\_\_\_\_

Please describe your requested use of the park and what materials and/or infrastructure you will be setting up and/or distributing.

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I HAVE READ AND AGREE TO ABIDE BY THE CITY OF BLOOMINGTON PARKS AND RECREATION 2025 PEOPLES PARK USE APPLICATION.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City of Bloomington Parks and Recreation Department Peoples Park Use Application <b>(PARK USE ONLY)</b>		
Date Received: _____		
Partnership: _____	Parks Event: _____	Permit #: _____
Scheduled for Special Use Meeting Date: _____ Approved: _____		
City of Bloomington contact person: _____		
Telephone Number: _____	E-mail: _____	