



**Winslow, Rogers (Allendale-Sare) Resurfacing
Pre-Bid Conference
December 9th, 2024, 1:00 PM**

1. Introduction

- a. This project will provide asphalt resurfacing on Winslow Road and Rogers from between Allendale Drive and Sare Road. The project also includes sidewalk curb ramp improvements, crosswalk improvements including installation of a median island for crossing Winslow Road at Xavier Court, installation of a concrete truck apron and widened splitter islands at the Winslow/High/Rogers roundabout, pavement marking replacements, sign updates, and stormwater infrastructure updates including installation of a rain garden near Xavier Court.

2. Affirmative Action Plan Requirements (Audrey Brittingham)

- a. Affirmative Action Plan
- b. Harassment policy
- c. Drug testing policy

3. Bid requirements (OpenGov)

- a. Affirmative action plan on file.
- b. Questionnaire Form 96, Parts I through IV All sections needs to be filled out.
- c. Bid Guarantee (5% of total bid amount)
- d. Trench Safety Systems Affidavit
 - i. Located at the end of the sample agreement.
 - ii. Remember to include the cost of the trench system on the bid sheet.
- e. Drug Testing Program Affidavit
 - i. Required at the time of bidding for bids over \$150,000
 - ii. Located at the end of the sample agreement.
- f. Bidders with bids over \$300,000 will need to have prior certification through INDOT.
- g. Performance bond
 - i. Required before the notice to proceed.
- h. Payment bond
 - i. Required before the notice to proceed.
- i. Escrow agreement (Before NTP)



- j. E-Verify
- k. Non-collusion Affidavit
- l. City Approved Vendor (Before award)
- m. Certificate of Insurance (Before NTP)

4. Schedule

- a. Bids are due December 16th, 2024, at 12:00 PM
 - i. Bids will open at noon in the Council Chambers (City Hall) at a public meeting.
- b. Award, anticipated on December 17th, 2024, at the Board of Public Works Meeting, starting at 5:30 PM.
- c. This is a 120 day project. More noted in MOT section.
- d. NTP will be issued on or near the middle of January 2025
- e. Construction will start in 2025

5. MOT

- a. There is a 45 day road closure in this project for the round-a-bout at Winslow/High/Rogers. This closure must happen between May 24th and Aug. 1st. Closure must have appropriate signage.
- b. Paid progressively as a lump sum item.
- c. Access to local business and residents
- d. Pedestrian Closures
- e. Partial Closures
- f. Temporary Markings

6. Utilities

- a. No utility relocations are known.
- b. Some adjustments will be made to the existing infrastructure.
- c. Keep locates current for the job

7. Special Provisions (Unique Special Provisions)

- a. There are 2 areas at the round-a-bout that will have colored concrete used. One will be a red color in the truck apron and the other is brown color on the inside of the round-a-bout.
- b. There is a rain garden in the project located near Xavier Ct. CBU will need to be kept notified of the construction process as the rain garden is installed.



- c. Review further special provisions in the bid located in the bid packet.
- 8. Material Testing and Submittals (Doc Express)
 - a. Submittals need to be submitted to the PM.
 - b. Patriot Engineering will be the testing firm for the City of Bloomington. The contractor awarded this project will be notified of the required tests and will be responsible for contacting Patriot when needed.
- 9. Pay applications (Doc Express)
 - a. Progressive payments.
 - b. Progressive needs an escrow agreement or held by the board
 - c. This project will need asphalt and concrete tickets with locations designated for payments to be made.
- 10. Trench Safety
 - a. Attachment 'B' at the end of the bidding documents
 - b. OSHA trench safety standard, 29 C.F.R 1926, Subpart P.
 - c. Include the cost of the trench system in the bid.
 - d. Show the cost of the system on the bid sheet and Attachment 'B'.
- 11. Drug Testing Program
 - a. Attachment 'D' at the end of the bidding documents
 - b. Submitted plan in accordance with IC 4-13-18
- 12. Conclusion
 - a. Any questions please submit in OpenGov by Wednesday December 11th @ 3:00 PM.