

UTILITIES SERVICE BOARD MEETING
4/7/2025

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CALL TO ORDER

Board President Debro called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Megan Parmenter, Jeff Ehman, Molly Stewart, Kirk White, Jim Sherman, Seth Debro, Matt Flaherty, David Hittle

Board members absent: Amanda Burnham

Staff present: Matt Havey, James Hall, Dan Hudson, Kelsey Thetonia, Mark Menefee, Nolan Hendon, Joel Pontius, Daniel Frank, Caden Swanson, Phil Peden, Kelsey Thetonia

Guests present: None

PETITIONS AND COMMUNICATIONS: None

MINUTES

Board Vice President White moved, and Board member Sherman seconded the motion to approve the minutes of the 3/24/2025 meeting. Motion carried, six ayes.

CLAIMS

Revised Standard Invoice Questions

White questioned the reason for the revision. CBU Assistant Director - Finance - Havey advised that the previous claims list included a credit from MacAllister Machinery. MacAllister did not wish to issue a refund and instead requested the amount remain as a balance that will be applied to a future charge. It was recommended that the updated total be approved by the USB since the total amount of the claims changed. Sherman noted the charge for street sweeping route design and requested a presentation of those routes once they are available. Havey confirmed. Ehman noted the charges for Indiana University on page four, and questioned the reason for the difference in charges. Havey advised he would look into the charges and answer the question at the following meeting. Parmenter questioned if there will be similar charges in April of 2025. White advised no, since this agreement is no longer in place. Ehman noted the charges for Ricoh and questioned if all three had been directed to the correct funding. Havey advised that he will check to see and correct any issues. White recused himself from the charges from Indiana University on page 4: 94004541 and 94895264.

White moved, and Sherman seconded the motion to approve the Revised Standard Claims: Invoices included \$485,989.78 from the Water Fund and \$1,744,040.85 from the Wastewater Fund, \$291,935.21 from the Wastewater Construction Fund, and \$21,228.88 from the Stormwater Fund.

Motion carried - six ayes. Total claims approved: \$2,543,194.72.

Standard Invoices Questions

Parmenter questioned two separate charges for City Glass that were the same dollar amount and both for door repairs at the Service Center. Havey advised that the charges were linked to two service calls for two separate repairs that were charged at the same rate. Parmenter questioned the charge from Curry Auto for vehicle repairs to unit 546 totaling \$14,003.23. Havey advised that the vehicle was rear ended and required extensive body work. Parmenter questioned if the damages would be paid for by insurance. Havey confirmed.

White moved, and Sherman seconded the motion to approve the Standard Invoices:

Invoices included \$185,898.94 from the Water Fund, \$750.00 from the Water Sinking Fund, \$1,748.42 from the Water Construction Fund, \$101,488.64 from the Wastewater Fund, \$73,717.32 from Wastewater Construction Fund, and \$211,133.19 from the Stormwater Fund.

Motion carried - six ayes. Total claims approved: \$712,356.01.

White moved, and Sherman seconded the motion to approve the Utility Bills:

Invoices included \$8,448.15 from the Water Fund, \$26,779.68 from the Wastewater Fund, and \$139.49 from the Stormwater Fund.

Motion carried - six ayes. Total claims approved: \$35,367.32.

White moved, and Sherman seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$618,695.08. Motion carried - six ayes.

Customer Refund Question

White noted the leak adjustment refund for \$2,000.00 and questioned if it fit within the CBU guidelines. Havey confirmed. Ehman questioned the specifics given that the amount was a round number. Havey advised that the customer had a larger amount available for refund but left the remaining balance on the account as a credit for future charges.

White moved, and Sherman seconded the motion to approve the Customer

Refunds: Customer Refunds included \$5.74 from the Water Fund and \$4,564.19 from the Wastewater Fund.

Motion carried - six ayes. Total refunds approved: \$4,564.19

CONSENT AGENDA

Havey presented the following items recommended by staff for approval:

- a. Brehob Corporation, \$2,690.92, Full service of main air compressor at Monroe Water Treatment Plant
- b. Affordable Fence, Inc., \$16,700.00, Install chain link fence with double gates at Winston Thomas
- c. Electric Plus, Inc., \$1,865.00, Rewiring of grid #2 motor with new breaker and conductors at Blucher Poole Wastewater Treatment Plant
- d. ~~Enviro Dynamics, LLC, \$2,182.00, Dillman North lagoon sediment sampling~~

- e. SET Environmental, \$13,190.76, Removal of various lab reagents and chemicals at Monroe Water Treatment Plant
- f. Koorsen Fire and Security, Inc., \$20,000.00, On call services for fire protection/repair services - Pending Controller approval
- g. Applied Technical Services, LLC, \$2,575.00, Inspection and evaluation of 3,500 gallon ammonia tank
- h. Applied Technical Services, LLC, \$3,628.00, Perform ultrasonic fitness testing on steel piping

Item D.) Enviro-Dynamics, LLC was pulled from the Consent Agenda for discussion. The remaining Consent Agenda items were approved as presented. Total approved:

\$60,649.68

REQUEST APPROVAL OF ENVIRO-DYNAMICS, LLC FOR DILLMAN NORTH LAGOON SAMPLING

Ehman questioned the purpose of the sampling in that area. CBU Assistant Director - Environmental - Thetonia advised that the sampling for the sediment is being done in preparation for disposal of the material since it has been many years since the lagoon was last emptied. Ehman questioned if the site was previously contaminated with PCB's. Thetonia advised that the site was emptied 10 years ago, so that type of contamination is not anticipated. Ehman questioned if the areas are being tested before being filled. Thetonia clarified that CBU is clearing sediment that has been stored there. Ehman questioned how deep the sediment is in the lagoon. Thetonia advised that CBU estimated the amount, but did not have the numbers available.

White moved, Sherman seconded to approve the agreement with Enviro. Motion carried - six ayes.

REQUEST APPROVAL OF LEASE AGREEMENT BETWEEN CITY OF BLOOMINGTON UTILITIES AND HOOSIER NETWORKS, LLC FOR OFFICE AND PARKING AT BLUCHER POOLE

Havey presented the agreement noting that this is essentially the same lease that was put in place to provide staging area and office space for AEG. Hoosier Network, LLC is taking the place of AEG on the fiber optic installation project and is adopting the same lease agreement with CBU. Parmenter questioned if the Hoosier Networks anticipated being done with the project in 3 months. Havey was uncertain how long the remainder of the project would take. Parmenter requested an update after the initial three months of the agreement. Havey confirmed.

White moved, Sherman seconded to approve the lease agreement with Hoosier Networks, LLC - six ayes.

REQUEST APPROVAL OF FIRST AMENDMENT TO THE SECOND ADDENDUM TO LICENSE AGREEMENT FOR USE OF CITY PROPERTY

Havey presented the amendment, noting that it related to the training facility the Bloomington Fire Department (BFD) is planning to build on the Winston Thomas property, specifically adding language that BFD is responsible for any costs associated with maintenance of stormwater infrastructure on the site.

White moved, Sherman seconded to approve the first amendment to the second addendum. Motion carried - six ayes.

REQUEST APPROVAL OF RESOLUTION 2025-05 TO DESIGNATE SURPLUS PROPERTY AS WORTHLESS

Havey presented the resolution and advised that the items listed were related to the chlorine treatment process that is no longer in use at the Blucher Poole plant after being replaced with a UV disinfectant process.

White moved, Sherman seconded to approve Resolution 2025-05. Motion carried - six ayes.

REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH SET ENVIRONMENTAL, INC FOR SODIUM HYDROXIDE CLEANUP AT MONROE WATER TREATMENT PLANT

CBU Hazardous Materials Coordinator - Quiroz presented the agreement noting that it is related to caustic soda tank cleanout at the Monroe Water Treatment Plant (MWTP).

White moved, Sherman seconded to approve the agreement with SET Environmental, Inc. Motion carried - six ayes.

REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH SET ENVIRONMENTAL, INC FOR HYDROFLUOROSILICIC ACID TANK AND ROOM CLEANOUT AT MONROE WATER TREATMENT PLANT

Quiroz presented the agreement noting that it is related to cleaning inside the hydrofluorosilicic tank, the chemical room, and hallway of the chemical building at the MWTP.

White moved, Sherman seconded to approve the agreement with SET Environmental, Inc. Motion carried - six ayes.

REQUEST APPROVAL OF RESOLUTION 2025-06 FOR BID ACCEPTANCE AND CONTRACT AWARD FOR PIGEON HILL NEIGHBORHOOD SEWER LINING PROJECT TO INSITUFORM TECHNOLOGIES USA, LLC

CBU Utilities Engineer - Swanson presented the resolution noting that Insituform, LLC was found to be the lowest responsive and responsible bidder with a total bid amount of \$823,138.47. White questioned the estimated distance that will be lined and where the project will take place. Swanson advised the project will be located in the Pigeon Hill Neighborhood along with few other smaller neighborhoods in the area, and nearly 18,000 ft of 8" pipe and 800 ft of 10" pipe will be lined. White questioned if there is a stormwater infiltration issue in that area. Swanson confirmed and advised that there is an active Sanitary Sewer Overflow in that area and this lining project is designed to potentially solve that issue. Board member Stewart questioned if street closures would be a part of the process and if so, what areas will be affected. Swanson advised that there will be minor disturbances to traffic that will be worked through with MOTS that will be submitted to the engineering department. Swanson added that lining is a non-invasive form of rehab, so it's trenchless and will only require having a single truck stationed near a manhole while the work is being completed. White noted that CBU has been performing similar sewer lining projects for the past 20-30 years and questioned if CBU has monitored older lining projects for issues. Swanson confirmed that CBU checks the entire sanitary sewer system on a five year cycle and if there is ever an issue with lining in an area, necessary repairs are made. Swanson added that generally CBU doesn't see many issues as the liners are designed to last 60-80 years.

White moved, Sherman seconded to approve Resolution 2025-06. Motion carried - six ayes.

OLD BUSINESS: None

NEW BUSINESS: Parmenter questioned what the money Hoosier Network, LLC pays for their lease will go towards. Havey advised that it will be placed in the Wastewater Cash Account.

SUBCOMMITTEE REPORT: None

STAFF REPORTS:

Havey presented the following:

Completed Certifications & Licensure:

- Carson Swofford for passing the Certified Pretreatment Coordinator exam
- Alan Christy earned his DSL

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Debro adjourned the meeting at 5:24 pm



Seth Debro, President

4/21/2025

Date