

**MEMORANDUM**  
**Community Advisory on Public Safety (CAPS) Commission**  
**Thursday, March 20, 2025 at 4:00 pm – 5:30 pm**  
**Allison Conference Room (#225), Showers Building, 401 N. Morton Street**

The Regular Session meeting was called to order at 4:11 p.m.

**Commission members present in person:** Robert Freeman-Day, Erin McNeil, Sharon Wainshilbaum (arrived 4:09 p.m.), Jason Michalek

**Commission members present over Zoom:** Zero Rose

**Commission members absent:** Tyler Shaffer, Kamala Brown-Sparks

**City staff and elected officials present:** Ash Kulak, Jennifer Crossley, Councilmember Piedmont-Smith

**Members of Public Present:** Eric Ost

ROLL CALL

APPROVAL OF AGENDA AND MINUTES

Cm. Freeman-Day moved and it was seconded to strike committee reports and limit total time of reports to 20 minutes. Passed 5-0.

REPORTS

Co-chair Reports:

Cm. Freeman-Day had no report.

Cm. Michalek had no report.

Individual Reports:

Cm. Rose gave a report on state Medicaid issues, environmental sustainability issues, and food and housing security issues.

Cm. Wainshilbaum asked the staff liaison to get information from Commission on Hispanic and Latino Affairs about bystander training for CAPS members.

Cm. Rose gave an additional report on the status of his application for reappointment to this Commission.

Deputy Clerk of Communications & Outreach Crossley answered a question Cm. Rose had about the boards and commissions application process.

#### Committee Reports:

Struck by previous motion.

#### Staff Reports:

Staff liaison Kulak had no report.

#### Public Reports / Public Comment:

No member of public wished to make a comment.

#### OLD BUSINESS

##### Discussion of Draft Bylaws

- Cm. Freeman-Day moved and it was seconded to limit this portion to 20 minutes. Passed 5-0.
- Cm. McNeil introduced the item.
- Discussion held.
- Cm. Freeman-Day moved and it was seconded to adopt the bylaws as written. Passed 5-0.

#### NEW BUSINESS

Cm. Freeman-Day moved and it was seconded to amend the Agenda to move Part B for discussion before Part A. Passed 5-0.

##### Propose a Pause in Sub-Committees

- Propose a working meeting to return to mission and move forward in line with it
  - Cm. Freeman-Day moved and it was seconded to make an official pause on committee meetings. Passed 4-1.
- Schedule work session of “on-boarding” with Deputy Clerk of Communications & Outreach Crossley

##### Re-Reading and Discussion of CAPS Mission Statement

- Discussion of Ordinance 20-20 Section 3, establishing Bloomington Municipal Code Section 2.12.120
- Discussion of Memorandum of first CAPS meeting, May 14, 2021

#### TOPIC SUGGESTIONS FOR FUTURE AGENDAS

Re-Reading and Discussion of CAPS Mission Statement – to be continued at next meeting.

Meeting adjourned at 5:24 p.m.