

**MEMORANDUM**  
**Bloomington Common Council-Jack Hopkins Social Services Fund Committee,**  
**Organizational Meeting-Memorandum**  
**Hooker Conference Room, City Hall, 401 N. Morton Street, Bloomington, Indiana**  
**February 21, 2025**

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of Jack Hopkins Social Services Fund Committee.

Meeting called to order: 11:01am

**Chair:** Isak Nti Asare

**Committee members present:** Cm. Isak Nti Asare, Cm. Dave Rollo, Cm. Andy Ruff (arrived at 11:11am), Camryn Greer, Eddie Riou, Nordia McNish

**Committee members present via Zoom:** none

**Committee members absent:** Cm. Courtney Daily

**Staff present:** Cody Toothman, Sam Roll, Chief Deputy Clerk Sofia McDowell

**Topics Discussed:**

1. Welcome (Chair Asare)

MOTION: Asare moved and Rollo seconded to move discussion of item 7 (Proposed Schedule) prior to other items.

ACTION: The motion was approved by a voice vote.

2. Proposed Schedule (Clerk's note: This item was formerly number 7 on the agenda.)

3. 2025 Hopkins Funds: \$500,000 (budgeted)

4. 2024 Grants – HAND Monitoring Report (Cody Toothman) (if available)

5. Review and Preview

- a. Review of 2024
- b. Preview of 2025: Opportunities and Challenges

6. Elaboration of Criteria: Discussion and Comments

- a. Discussion of Rubric Created by Camryn Greer

MOTION: Asare moved and McNish seconded to adopt a rubric.

ACTION: The motion was approved by voice vote.

7. Funding Process

- a. Solicitation Letter: Discussion and Comments
- b. Application review
- c. Presentations from only selected applicants

MOTION: Riou moved and Rollo seconded that the committee use agency presentations to provide clarification on organization's grant proposal, with a preference for smaller/newer organizations

to present their proposal. Attendance or non-attendance at the agency presentation doesn't guarantee approval of their proposal.

ACTION: The motion was approved by a voice vote.

d. Recommendations to Council

e. Funding Agreements

## 8. Other

MOTION: Greer moved and McNish seconded to allow the committee chair to enact the elements, adjustments, and policies discussed in the Jack Hopkins meeting with council staff in good faith.

ACTION: The motion was approved by voice vote.

## 9. Adjourn

**Meeting ended:** 12:21pm

Memorandum prepared by:

Sofia McDowell, CHIEF DEPUTY CLERK

City of Bloomington