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MEMORANDUM
Bloomington Common Council-Jack Hopkins Social Services Fund Committee
Allison Conference Room #225, City Hall, 401 N. Morton Street, Bloomington, Indiana
February 10, 2026

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NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of Jack Hopkins Social Services Fund Committee.

Meeting called to order: 6:01pm

Chair: Courtney Daily

Committee members present: Cm. Isak Nti Asare, Cm. Courtney Daily, Cm. Andy Ruff (arrived at 6:02pm), Camryn Greer, Katherine Ntiamoah, Eddie Riou
Committee members present via Zoom: Cm. Dave Rollo
Committee members absent: none
Staff present: Jeremy Herhusky-Schneider, Greg Overtoom, Aarya Dev, Kari Bennett, Lisa Lehner, Chief Deputy Clerk Sofia McDowell

Topics Discussed:

1. Welcome

2. 2026 Funding

3. Review 2025 and Preview 2026
    a. 2025 Review
    b. 2026 Preview: Opportunities and Challenges

4. 2026 Program Eligibility Guidelines and Application Instructions
    a. Capital improvements funding to limited to projects located within Bloomington city limits
    b. New online application process using CiviForm

MOTION: Riou moved and Asare seconded to approve the new application form.
ACTION: The motion was approved by a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

MOTION: Asare moved and Ruff seconded to adopt eligibility guidelines as outlined in the packet.
ACTION: The motion was approved by a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

    c. Scoring rubric

MOTION: Asare moved and Riou seconded to use a rubric.
ACTION: The motion was approved by a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

5. Program Process and Schedule
    a. Grant Marketing and Promotion
    b. Application Window

MOTION: Riou moved and Ruff seconded to not accept late applications.
ACTION: The motion received a roll call vote of Ayes: 6, Nays: 1 (Asare), Abstain: 0.

MOTION: Riou moved and Ruff seconded to amend the motion to accept late applications if there is a city error or an applicant can prove there was a technical error on their part.
ACTION: The motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

    c. Application Review – including committee member disclosures of conflicts of interest
    d. Applicant Presentations

MOTION: Asare moved Greer seconded to set a threshold for interviews for applicants including first time applicants.
ACTION: The motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

    e. Committee Recommendations to Common Council

6. New Business

7. Adjournment

Meeting ended: 7:42pm

Memorandum prepared by:
Sofia McDowell, CHIEF DEPUTY CLERK
City of Bloomington

Bloomington City Council Committee on Council Processes meetings can be watched on the following websites:
- Community Action Television Services (CATS) – https://catstv.net
- YouTube – https://youtube.com/@citybloomington

Background materials and packets are available at: https://bloomington.in.gov/council/jack-hopkins