

BY-LAWS OF THE BLOOMINGTON BOARD OF PARKS COMMISSIONERS

ARTICLE I: THE BOARD OF PARKS COMMISSIONERS

1. NAME: The name of the Board shall be the Bloomington Board of Parks Commissioners, hereinafter referred to as the "Board."
2. OFFICE: The office of the Board shall be in the office of the Bloomington Parks and Recreation Department, 401 N. Morton Street, Suite #250, Bloomington, Indiana 47402.
3. AUTHORITY: The Board exercises authority promulgated by Bloomington Municipal Code chapter 2.20 *et seq.*, and Ind. Code 36-10-4 *et seq.*

ARTICLE II: MEMBERSHIP

1. APPOINTMENT: The Board shall consist of four (4) members appointed by the Mayor of the City of Bloomington (BMC 2.20.010).
2. TERMS: Each board member shall serve for four (4) years, with the terms expiring on December 31 of each term. If a vacancy occurs, a successor shall be appointed in the

same manner as the original board member, and shall serve for the remainder of the vacated term. Terms are renewable upon approval by the Mayor or their designee.

3. QUALIFICATIONS: A board member must meet the qualifications of BMC 2.20.020, as it may be amended from time to time.
4. DISQUALIFICATION: A board member who ceases to be qualified forfeits his or her office. In the event a member no longer resides in the City of Bloomington, the member shall immediately resign and notify the appropriate appointing official or body.
5. CONFLICT OF INTEREST: No member shall enter into discussion as a member of the board representing any property in which the member is immediately or particularly interested. In the event that any board member disqualifies himself or herself, such fact shall be entered on the records of the Board. A board member may not vote on a case in which that board member has a pecuniary interest in any contract, employment, purchase, or sale involving the Board within the scope of its duties and jurisdiction.
6. REMOVAL FOR CAUSE: The Board shall operate under General Provisions for boards and commissions (BMC 2.08.020)

ARTICLE III: MEETINGS

1. REGULAR MEETINGS: Unless otherwise announced, all regular meetings, as established in the annual schedule, shall be held at 5:00 p.m. local time on the third Thursday of each month, in the Council Chambers in the City Hall Building, 401 N. Morton Street, Bloomington, Indiana. The chairman of the Board shall preside over all regular meetings of the Board, except as otherwise specified in these By-laws.
2. SPECIAL MEETINGS: Special meetings may be called as required by the Chairman of the Board or by the Director of Parks and Recreation Department or their designee. The Director or designee shall notify all members of the Board either by phone or in writing as necessary as to the date, time, and purpose of such special meeting, not less than forty-eight (48) hours in advance of the meeting. Public notice of special meetings shall be posted in the City Hall Building at least forty-eight (48) hours before any such special

meeting. The Chairman of the Board shall preside over all special meetings of the Board, except as otherwise specified in these By-laws. At special meetings, no business shall be considered other than as outlined in the order of business for the special meeting.

3. OPEN DOOR LAW: Meetings of the Board shall be consistent with the requirements of Indiana's Open Door Law (Ind. Code 5-14-1.5 *et seq.*) and all other federal, state, and local requirements governing public meetings.
4. PARLIAMENTARY PROCEDURE: Meetings of the Board shall be conducted according to procedures set forth in Robert's Rules of Order, except where a different procedure is required by this or other ordinance of the City.
5. PUBLIC COMMENT: All petitioners presenting a matter to the Board shall be limited to no more than five minutes to present their case and arguments, unless otherwise permitted by the board in their discretion.

ARTICLE IV: AMENDMENTS

1. AMENDMENTS OF THE BY-LAWS: The By-Laws of the Board shall be amended only by approval of a majority of members at any regular meeting, or a special meeting which has been called for that purpose.